

# BECKINGTON PARISH COUNCIL

Minutes of the meeting held in Clifford Suite, Beckington Memorial Hall on:

**TUESDAY 11<sup>th</sup> September 2018 @ 7:00pm**

**Present:**

Councillors; Mr M Wilson (Chairman), Mrs E Wright, Mr C Winterbourne, Mr K Bishop, Mr R Kelly.

**In attendance:**

Mr S Pritchard - Parish Clerk.

**Public participation:**

(None)

**County & District Councillors reports:**

(No reports received)

<b>Agenda Number:</b>	<b>Agenda Item:</b>
<b>21</b>	<b><u>Apologies for absence:</u></b> Cllr Cllr Beresford (Away working). Cllr Oliver (County Councillor). Cllr Mockford (District Councillor).
<b>22</b>	<b><u>Declarations of interest:</u></b> <b>A.</b> None The Clerk reminded Members that for agenda item:26 he would legally have to act in the interests of the charity and so would not be able to offer the Council advice as their Proper Officer for that item. <b>B.</b> N/A
<b>23</b>	<b><u>Adoption of previous Council minutes:</u></b> <ul style="list-style-type: none"><li><b>Tuesday 10<sup>th</sup> July 2018</b></li></ul> <b>It was proposed by Cllr Bishop to adopt the minutes, seconded by Cllr Winterbourne and resolved unanimously.</b>
<b>24</b>	<b><u>Planning, Tree &amp; Licensing applications:</u></b> <b>A. To receive any planning, tree or licensing applications made to Mendip District Council and pass comment:</b>  <b>2018/2150/FUL</b> - Proposed change of use of B1 (Office Use) Sui Generis Use, a two-storey side extension and associated works. <b>Office Dairy House Farm Stubbs Lane Beckington Frome, 03 Sep 2018</b> <b>Parish Council recommendation: Approval with conditions</b>  <b>B. To note responses sent to MDC between meetings under the Clerks delegated authority:</b>

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	<p><b>2018/1992/HSE</b> - Proposed rear single storey extension to dwelling.  <b>Priors Court Barn Rudge Lane Beckington Frome BA11 6TS, 17 Aug 2018</b>  Parish Council recommendation: Approval</p> <p><b>2018/1380/HSE</b> - Retrospective: Erection of Garden shed in right hand corner of garden.  <b>16 Bath Road Beckington Frome BA11 6SW, 15 Aug 2018</b>  Parish Council recommendation: Leave to Planning Officer</p> <p><b>2018/1792/HSE</b> - Loft conversion including front and rear dormers, garage conversion, and window/door alterations  <b>16 Rylands Beckington Frome Somerset BA11 6SD, 07 Aug 2018</b>  Parish Council recommendation: Approval</p> <p><b>2018/1755/ADV</b> - Various display of 9 internally illuminated signs, 21 non-illuminated signs and 3 LED Strips associated with petrol filling station premises.  <b>Bathway Service Station Old A361 Beckington Frome BA11 6SF, 01 Aug 2018</b>  Parish Council recommendation: Approval</p> <p><b>2018/1742/VRC</b> - Application to vary conditions 2, 4, 7 and 8 in association with amendments to planning permission 2016/0180/FUL to include the relocation of the LPG tanks and installation of the Sewage Treatment Plant in a new location, provision for bike and bin stores, relocation of access and the following minor alterations to the buildings: 3 additional windows, 1 additional rooflight, removal of redundant doors and changes to door style and localised cladding treatment  <b>Owens Court Rudge Lane Rudge Frome BA11 2QF, 20 Jul 2018</b>  Parish Council recommendation: Approval</p> <p><b>2018/1719/FUL</b> - Erection of a hay/fodder store of timber construction, which is positioned next to existing muck heap and in keeping with the existing stables on site (retrospective).  <b>Land South East of Rudge Lane, Rudge, Somerset BA11 2QE , 18 Jul 2018</b>  Parish Council recommendation: No Objection</p>
<p><b>25</b></p>	<p><b><u>Parish Council Accounts:</u></b></p> <p><b>A. Payments:</b>  <b>The following payments were proposed for payment by Cllr Winterbourne, seconded by Cllr Kelly and resolved unanimously:</b></p> <ol style="list-style-type: none"> <li>1. Memorial Hall – Allotments Meeting room hire - £12.00</li> </ol> <p><b>B. To receive bank reconciliation and budget to date:</b>  Received and noted. The Clerk reported to Members that some budget lines would need a small readjustment and that he would work with Cllr Beresford to bring a recommendation to Council. Members were also asked to note that the committed spend of £1,318 for dog bins was missing from the circulated budget.</p> <p><b>C. Internal checks:</b>  Not completed. The Chairman requested that the Clerk meet with Councilor Fox to complete the checks as none have been undertaken so far this council year.</p>
<p><b>26</b></p>	<p><b><u>The future of Beckington Charities:</u></b>  Members had received a report from the two trustees of the charity (Simon Pritchard &amp; Judith Beresford). Members were reminded that the Council was not in control of the charity but that the two trustees were looking to the Council to provide an opinion.</p> <p><b>It was proposed by the Chairman; that the Councils opinion is that the charity should close, and the remaining money should be given to the Parish Council, to be used by the Council to buy something for the benefit of the Parish, seconded by Cllr Kelly – Resolved (4 in favour – 1 against)</b></p>

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27	<p><b><u>Community grant application:</u></b> An application from the Network magazine had been received for £50. <b>It was proposed by the Chairman; to give a grant of £50, seconded by Cllr Bishop and resolved unanimously.</b></p>
28	<p><b><u>The general data protection regulations (May 2018):</u></b> The Clerk tabled a 24-page checklist from SALC. The major task of carrying out an information audit has already been undertaken by the Clerk, he confirmed that the Council was now GDPR compliant and held no person information that it should not have. The Council needs to adopt a Privacy Notice, this will come to Council by the end of the year.</p> <p style="text-align: right;"><b>Action – The Clerk</b></p>
29	<p><b><u>Council risk assessment:</u></b> The Clerk reported to Council that he had not had time to start work on this as some unscheduled work had taken priority. The Clerk will start work on the risk assessment asap and bring to Council.</p> <p style="text-align: right;"><b>Action – The Clerk</b></p>
30	<p><b><u>Parish grit bins:</u></b> Cllr Bishop’s report had been circulated to Members. The report suggested buying 4 grit bins, Members felt a further one for Goose Street was needed. <b>It was proposed by the Chairman; to purchase five Nestor 90 bins in green and set a budget of £600, with £150 coming from the earmarked fund for the Rudge grit bin and £450 from the capital projects earmarked fund, seconded by Cllr Bishop and resolved unanimously.</b></p> <p style="text-align: right;"><b>Action – The Clerk</b></p>
31	<p><b><u>Village pump refit:</u></b> The Council advertised the opportunity to tender for this job in the Network magazine over two editions. One tender had been received from an experienced restorer of historical items who was well known to the conservation officer at Mendip District Council. <b>It was proposed by the Chairman; to accept the quote of £870 and appoint Mr B. Hewitt to undertake the work, seconded by Cllr Winterbourne and resolved unanimously.</b></p>
32	<p><b><u>Community connector training:</u></b> An email offering this training to Member had been circulated to Members. Members agreed to take-up the offer of training.</p> <p style="text-align: right;"><b>Action – The Clerk</b></p>
33	<p><b><u>Confidential session:</u></b> <b>It was proposed by Cllr Kelly; to exclude the press and public from the next</b></p>

	<b>agenda item as the Council may wish to discuss commercially sensitive information, seconded by Cllr Winterbourne and resolved unanimously.</b>
<b>34</b>	<b><u>Budget 2019/2020:</u></b> Members agreed to add a line to the 2019/20 budget for land & property.

### **End of formal meeting 20:30**

After the meeting had closed, Members were invited to give any updates on their portfolios:

- a) **Planning & Development (Cllr Kelly)**
- b) **HR & Resources (Cllr Beresford)**
- c) **Footpaths & Rights of way (Cllr Wright)**
- d) **Highways & Local Transport (Cllr Bishop)**
  - Warminster Road- Pavement re-surfacing, from the boundary of David Wilson development up to the Tennis Club - has been added to future SCC scheme list.
  - Warminster Road - Issues with Road and Site drainage from David Wilson development onto the Warminster Road – Flagged up with SCC
  - Warminster Road Street Signage - missing nameplates for the Warminster Road – issue flagged up with SCC
  - Bath Road -Turning Space opposite entrance to Clifford Farm, adjacent to the A36 parking area - It is frequently used as an overnight camping area, with a resulting impact on anti-social behaviour, including (but not limited to) littering and use as a toilet, would it be possible to prohibit overnight parking and install appropriate warning signage – Issues flagged up with SCC
  - Rudge Lane - Drainage Slot re-instatement – Has been added to SCC revenue works programme (Ditches / Grips), but budgets for this work type is currently on hold.
  - Frome Road - Provision of Street Lighting between Stubbs Lane and the turning for Beckington Baptist Church. A very dark area of road during winter months in an area used to pick up and drop off for two schools – Parish Council would have to pay for any new street lighting.
  - General Speeding Issue - Speeding within the village is currently being addressed in consultation with Traffic Management.
- e) **Local Environment & Council Assets (Cllr Winterbourne)**
  - The Clerk reported that the new dog bins had now been ordered. The total cost of the project looked set to come in massively under budget as he had been able to negotiate a much better price on a difference design of bin, this has allowed for two additional bins to be ordered, one of these will be installed outside the Woolpack.
  - Cllr Winterbourne reported that he was emptying a bin in the layby on the A36 and one bin in the layby on the A361 twice a week, he would like to see a long-term solution with the correct authority taking responsibility.
- f) **Rudge Rep (Cllr Wright)**
  - Rudge has experienced several thefts , with one break-in happing while the house was occupied. The Chairman reminded everyone of the importance of reporting all crime and gaining a crime refence number.
- g) **The Beckington Charities (The Clerk & Cllr Beresford)**
- h) **Memorial Hall Rep (Cllr Wilson & The Clerk)**
- i) **Allotments Rep (Cllr Wilson & Clerk)**
- j) **Parish Grant Funding and S106 Money (Cllr Fox)**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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