

BECKINGTON PARISH COUNCIL

www.beckingtonparishcouncil.org.uk

Clerk: Mr Simon Pritchard Tel: 07792 478960
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To: All Members of Beckington Parish Council
I hereby summons you to attend the **PARISH COUNCIL ANNUAL MEETING**
at **Beckington Memorial Hall** on **TUESDAY 16th MAY 2017 at 6:00pm**

Signed: *Simon Pritchard* – Parish Clerk

- A G E N D A -

Public Participation:

At the start of the meeting 10 minutes is put aside for questions or comments from members of the public. Once the meeting has started members of the public are reminded that they have no right to speak.

- 1. Election of Parish Council Chairman for the Municipal Year 2017 /18**
- 2. Election of Parish Council Vice-Chairman for the Municipal Year 2017 /18**
- 3. Apologies for Absence**
- 4. Declarations of Pecuniary Interests & Dispensations**
- 5. Adoption of Previous Annual Council Minutes**
- 6. Bank Reconciliation for Year Ending March 31st 2017** (Attached)
- 7. Appointment of Members Special Roles / Portfolios:**
 - A. Planning and Development
 - B. Finance
 - C. Footpaths
 - D. Highways & Litter
 - E. Rudge Rep
 - F. Standerwick Rep
 - G. Charities
 - H. Beckington Memorial Hall Rep
- 8. Calendar of Meetings for the Municipal Year 2017 /18** (See attached report)
- 9. Internal Audit 2016/17**

To receive the Councils internal audit and consider any recommendations
- 10. Annual Governance Statement**

To consider & approve the Councils Annual Governance Statement
- 11. Accounting Statements**

To consider & approve the Councils Accounting Statements
- 12. To Appoint Bank Signatories**

To confirm the Councils Bank Signatories
- 13. Assets list**

To receive and confirm as correct (report attached)
- 14. Clerks Salary Payment**

To consider passing a resolution to authorize payment of Clerks basic salary, for the Municipal Year, by standing order in twelve instalments, with the appropriate PAYE being paid by cheque monthly.
- 15. Annual Insurance Premium**

To approve payment of £303.64 for the annual premium

Report for agenda item: 7 (May 2017)

The Parish Council changed its meeting nights from the second Tuesday of the month to the first Tuesday of the month to accommodate the former Clerk.

Due to this change, the District and Country Councillors have been unable to attend Parish Council meetings.

It was suggested at the Parish Council meeting in April (2017) that the Parish Council switch back to the second Tuesday of the month to encourage attendance from the District and County Councillors.

This was agreed providing the Clifford Suite was available - It has since been confirmed that it is.

The suggested calendar of meetings is:

- **June 13th**
- **July 11th**
- **Sep 12th**
- **Oct 10th**
- **Nov 14th**
- **Jan 9th**
- **Feb 13th**
- **March 13th**
- **April 10th** (With possible Annual Parish Meeting)
- Annual Council meeting: **8th May**

All starting at 7:30pm

This provides for 10 meetings a year and keeps August and December free (Common practice in local government)