

BECKINGTON PARISH COUNCIL

www.beckingtonparishcouncil.org.uk



Parish Clerk: Mr Simon Pritchard

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To: The Chairman and all Members of Beckington Parish Council
I hereby summons you to the **Annual Meeting** of the Parish Council

To be held via Zoom videoconferencing

on **TUESDAY 9th June 2020 at 7:00pm**

To resolve on the business as outlined in the agenda below - Signed: *Simon Pritchard* – Parish Clerk

- A G E N D A -

Please email the Parish Clerk if you would like the joining code for this meeting

Public participation & County and District Councillors reports:

Before the start of the meeting fifteen minutes is put aside for questions or comments from members of the public.

Any resident wishing to address the Council will have about 3 minutes

Questions may not be answered at the meeting; a written reply maybe be given within 7 days.

Once the meeting has started members of the public are reminded that they have no right to speak.

The District & County Councillors are invited to make a report to the Parish Council in this time as well.

Formal meeting to start no later than 7:30 pm

1. Election of Parish Council Chairman for the Municipal Year 2020/21

To elect a council chairman to serve until May 2021

2. Apologies for absence

3. Declarations of pecuniary interests and dispensations to participate:

Members to declare any 'Pecuniary' or 'Other' interests under the council's code of conduct. Members are reminded of their responsibility to register their interests with Mendip District Council and to keep that register up to date.

4. Adoption of previous council meeting minutes:

- Tuesday 10th March 2020

5. Appointment of Members roles / portfolios:

Members are asked to confirm the appointments to the following posts:

- Vice-Chairman**
- Planning & Development Portfolio**
- Deputy Planning & Development Portfolio**

Annual Meeting - Beckington Parish Council – 9th June 2020

- d. Local Environment Portfolio
- e. Highways & Transport Portfolio
- f. Footpaths & Rights of Way rep
- g. SALC & MDC rep
- h. Allotments (x2)
- i. Rudge Rep
- j. S106 Money Coordinator
- k. HR Panel (x2)

6. Risk Assessment 2020/21:

To review the 2020/21 risk assessment and adopt.

7. Financial Regulations Policy:

To consider increasing the Clerk's delegated spending authority from £1,000 to £2,000 per item on revenue lines.

8. Parish Council Assets list:

Members to inspect the assets list and adopt.

9. Annual Insurance Premium:

To receive and approve payment of the Councils insurance £417.19

10. Clerks Salary Payment:

To pass a resolution to Pay the Clerks agreed salary in 12 monthly instalments, with the appropriate payments deducted using PAYE and sent to HMRC. All overtime to be authorised by the HR panel before being carried out.

11. Delegated Power – Planning & Tree Applications:

To give delegated power to the Clerk to respond to planning and tree applications on behalf of the Council, in consultation with the Planning and Development Portfolio holder and Deputy holder.

12. Internal Audit 2019/20:

To receive the internal audit 2019/20 report and to resolve upon any recommendations.

13. Annual Governance Statement 2019/20:

To consider and approve the Council annual governance statement:

14. Annual Accounting Statement 2019/20:

To consider and approve the Councils annual accounting statement.

15. Declaration of being exempt from external audit:

Members are asked to consider if the Council qualifies to declare itself as being exempt from external audit.