

BECKINGTON PARISH COUNCIL

Website: www.beckingtonparishcouncil.org.uk

Clerk: Simon Pritchard

Email: beckingtonparishcouncil@outlook.com

Tel: 07792 478960

Minutes of the meeting held in the Baptist Church, Frome Road on: TUESDAY 12th December 2017 at 7:30pm

Present:

Councillors; Mr M Wilson (Chairman) Mrs P Fox (Vice-Chairman), Mrs E Wright, Ms J Beresford, Mr C Winterbourne & Mr K Bishop

In attendance:

Simon Pritchard - Parish Clerk.

Public Participation:

Ms Brooke made a statement to the Council with regards to Standerwick Court Lane (via a handsfree phone) (Attached to the minutes in full).

County & District Councillors reports:

(No reports received)

Agenda Number:	Agenda Item:
DEC1	Apologies for absence: Cllr Oliver (County Councillor). Cllr Brooke (Who participated in most of the meeting via a handsfree phone placed in the middle of the table)
DEC2	Declarations of interest: (None)
DEC3	Adoption of previous Council minutes: <ul style="list-style-type: none">Tuesday 14th November 2017 The minutes of the meeting had been circulated amongst Members. It was proposed by Cllr Beresford, seconded by the Chairman and resolved unanimously, that they be adopted as accurate, with one notification: Under agenda item NOV5: 2017/2816/FUL – It was noted that the Council wanted to see a 'positive benefit on social amenity' not housing
DEC4	To receive Planning & Tree applications: <ul style="list-style-type: none">Application Number 2017/2460/TCA – (Postpone until the next meeting)Application Number 2017/3060/HSE - ApprovalApplication Number 2017/3062/LBC - ApprovalApplication Number 2017/2991/HSE – Approval (Subject to drainage and land regulations)Application Number 2017/3047/HSE – ApprovalApplication Number 2017/2256/LBC - Further information was required

	<p>on this application, this will be emailed around to members before responding.</p>
DEC5	<p>Mendip Local Plan Part II</p> <p>The Council had received a letter from Mendip DC saying that they are now contacting the landowners of any land that has been identified in the Local Plan Part 2 as being a '@Local Green Space'. The letter said that no 'Green Spaces' in Beckington are owned by the Parish Council.</p> <p>Members resolved that this is incorrect and that the Memorial Hall grounds and the Allotments should be in the Local Plan as a 'Green Space' under the ownership of the Parish Council. The Clerk will respond to Mendip DC</p> <p style="text-align: right;">Action – The Clerk</p>
DEC6	<p><u>Budget 2018/19 – Capital Projects:</u></p> <p>Ball park estimates on cost of projects from the Bettering Beckington survey has still yet to be done. The Clerk suggested that the Council start forming a pot of money that is ear marked for 'Bettering Beckington' projects in next years budget. This was agreed.</p>
DEC7	<p><u>Consideration of new Portfolios / Representatives</u></p> <p>a) Assets Portfolio: It was agreed that Cllr Winterbourne would look after the assets and inspect them at least 2 times a year. Clerk to send him the assets list</p> <p style="text-align: right;">Action – The Clerk</p> <p>b) Reps to SALC & MDC: Its was agreed that Cllrs Wilson and Bishop would take on this role.</p>
DEC8	<p><u>Parish Council Scanner:</u></p> <p>It was noted that Cllr Brooke had a spare scanner that the Council could buy from her for £100. Cllr Winterbourne agreed to look at the scanner to ensure that it had all the modern fittings / software required.</p> <p style="text-align: right;">Action – Cllr Winterbourne</p>
DEC9	<p><u>Parish Council Grants:</u></p> <p>The Clerk outlined a best practice granting system, where a pot of money is created and local organisations are invited to apply for a grant, providing the reason why they need the money and quotes if appropriate. It was proposed by Cllr Beresford and second by Cllr Fox that the Council adopt this system. The Clerk will bring the draft policy wording and drat grants form to a meeting in early 2018 for adoption.</p> <p style="text-align: right;">Action – The Clerk</p>
DEC9	<p><u>Parish Council Accounts:</u></p> <p>A. Payments:</p> <p>The following payments were proposed for payment by the Chairman, seconded by Cllr Winterbourne and resolved unanimously:</p> <ol style="list-style-type: none"> 1. Clerk's salary + overtime November 2017 - £251.07 2. (HMRC PAYE – November 2017 – 62.80 *Not sent as Account in credit)

	<p>3. Fossil Design – New Website + 2 Years hosting - £1,080.00 4. Idverde – Grass Cutting April – Nov 2017 - £1,557.36 5. Memorial Hall – Public Meeting Hall Hire - £33.00 6. Baptist Church – Room Hire – £20.00</p> <p>B. To receive bank reconciliation: Received and noted C. Bank signatories:</p> <p>The Clerk reported that the Council still didn't have the required three Member signatories in place. The matter has been brought to the Councils' attention in the last two meetings but has yet to be resolved. The Clerk had emailed the two Members suggesting that they all meet up in Frome and visit Natwest together, but had no reply. The Members agreed to make a concerted effort to arrange a date in January.</p> <p style="text-align: right;">Action: Cllr Wilson, Cllr Beresford & The Clerk</p>
<p>DEC10</p>	<p><u>½ Year audit report:</u> (Attached to the minutes in full) Members received a ½ year audit report that the Council had requested when it received the end of year report in June 2017. The report passed the Council on all internal controls except the number of bank signatories. The report also commented on the process for draft minutes, it was agreed to stick with the Councils current processes. The report also recommended the setting up of an HR committee and that Members and the Clerk regularly attend training courses. The report recommended that the Council review the Charities to see if they were still relevant. It was proposed by the Chairman and seconded by Cllr Beresford to accept the report and resolved unanimously.</p>
<p>DEC12</p>	<p><u>Sandy Lane – White lines road markings:</u> Site visits and talks with residents and the landlord of the pub had taken place sometime ago. There is no collective agreement to have white line road markings. Concern was expressed that this could open the floodgates for all residents to request white lines. Not clear on who will be asked to pay for any new white lines and noted that they are not enforceable. Cllr Bishop as Highways Portfolio holder will arrange a site visit with Somerset County Council Highways department to see what they recommend. <p style="text-align: right;">Action – Cllr Bishop</p> The Chairman will approach the housing association that owns Lars Place to explore the possibility of providing more parking space on their land. <p style="text-align: right;">Action – Cllr Wilson</p> </p>

End of formal meeting 21:24

The next items were for verbal exchange of information only:

- **Bettering Beckington projects:** No updates
- **Local education money:** Cllr Fox still chasing
- **Members portfolio verbal reports:**
 - A. Planning & Development -** Cllr Brooke: The Chairman and Cllr Winterbourne had a meeting with the C.E.O of Ashford Homes to talk to him about the industrial planning

application. The Redrow II appeal will be held in or around Shepton Mallet over 3 days. Stubs Lane: The number of cars using the lane is continuing to go up, accessing Dairy House Farm. Not clear what planning permission the Farm has, Mendip District Council will need to become involved as the planning authority.

22:10 – Cllr Beresford left the meeting

- B. Finance** – Cllr Beresford: (Had left meeting)
- C. Footpaths** – Cllr Wright: Nothing to report
- D. Highways / Transport** – Cllr Bishop: Has contacted the Highways department to ask what the works program for the Parish is over the next year, has been told that no works are planned within the Parish.
- E. Local Environment** – Cllr Winterbourne: Dog bins are being progressed. Looking at separating out the strimming from the grass cutting for the Parish next year. Idverde to be asked for a price for just the grass cutting and a local contractor to be asked for price for the strimming, this would give better flexibility in getting all the smaller fiddly bits within the Village done and save having to chase a national company all the time.
- F. Rudge Rep** – Cllr Wright: Noticeboard has now been repaired and is now in place. A lot of water is running down the road, has been reported. A few potholes around, will report to Highways. The Full Moon Inn is now in new ownership and is open as a Public House once again.
- G. Standerwick Rep** – Cllr Brooke: Broadband not working, may have to buy a Dongle in order to carryout Parish Work and claim back cost from the Parish Council.
- H. Charities** – Cllr Beresford: (Had left meeting)
- I. Memorial Hall Rep** – Cllr Wilson: There is agreement between the Cricket Club and the Memorial Hall management Committee over the lease of the Clifford suite. The agreement does not include any part of the Playing Field, just the Clifford suite building.

NB: The Clerk will seek advice on this matter, it is the Parish Council who hold the freehold for the Memorial Hall in trust, so it should be established if the agreement can be entered into by the Management Committee or if the agreement should be with the Parish Council and if the Parish Council endorse the proposal.

- **Items for the Clerks consideration for the next agenda:** (None)

There being no further business the meeting was closed at 22:24 pm.

Signed: _____ Date: _____