

BECKINGTON PARISH COUNCIL

www.beckingtonparishcouncil.org.uk



Parish Clerk: Mr Simon Pritchard

Email: beckingtonparishcouncil@outlook.co.uk

To: The Chairman and all Members of Beckington Parish Council
I hereby summons you to the Annual Meeting of the Parish Council
To be held at Beckington Memorial Hall

on **Monday 31st of May 2021 at 7:00pm**

To resolve on the business as outlined in the agenda below

Simon Pritchard – Parish Clerk

Please Note:

DUE TO COVID, MEMBERS OF THE PUBLIC ARE NOT ENCOURAGED TO ATTEND THIS MEETING, AND THERE WILL NOT BE AN OPUNTUNY TO ADDRESS THE COUNCIL

- A G E N D A -

1. Election of Parish Council Chairman:

To elect a Chairman for the 2021/22 municipal year.

2. Apologies for absence

To receive any apologies for absence.

3. Declarations of pecuniary interests and dispensations to participate:

Members to declare any 'Pecuniary' or 'Other' interests under the council's code of conduct. Members are reminded of their responsibility to register their interests with Mendip District Council and to keep that register up to date.

4. Adoption of previous council meeting minutes:

- Tuesday 9th February 2021
- Tuesday 9th March 2021
- Tuesday 29th April 2021
- Tuesday 11th May 2021 – Informal meeting.

5. Appointment of Members roles / portfolios:

Members are asked to confirm the appointments to the following posts:

Beckington Parish Council – Monday 31st of May 2021

- a. Vice-Chairman
- b. Planning & Development Portfolio
- c. Deputy Planning & Development Portfolio
- d. Local Environment Portfolio
- e. Highways & Transport Portfolio
- f. Footpaths & Rights of Way rep
- g. SALC & MDC rep
- h. Allotments
- i. Rudge Rep
- j. S106 Money Coordinator
- k. HR Panel (x2)

6. Risk Assessment 2021/22:

To review the 2021/22 risk assessment and adopt.

7. Parish Council Assets list:

Members to inspect the assets list and adopt.

8. Annual Insurance Premium:

To receive and approve payment of the Council's insurance £409.29

9. Regular payments: Clerks Salary:

To pass a resolution to pay the Clerk's agreed salary in 12 monthly instalments, with the appropriate payments deducted using PAYE and sent to HMRC. All overtime to be authorised by the HR panel before being carried out.

10. Delegated Power – Planning & Tree Applications:

To give delegated power to the Clerk to respond to planning and tree applications on behalf of the Council, in consultation with the Planning and Development Portfolio holder and Deputy holder.

11. Internal Audit 2020/21:

To receive the internal audit 2020/21 report and to resolve upon any recommendations.

12. Annual Governance Statement 2020/21:

To consider and approve the Council annual governance statement:

13. Annual Accounting Statement 2020/21:

To consider and approve the Councils annual accounting statement.

14. Declaration of being exempt from external audit:

Members are asked to consider if the Council qualifies to declare itself as being exempt from external audit.

15. Parish Council's Accounts:

To approve the following payments:

1. Shannon Brooke – Expenses Incurred - £87.00

B. Budget to Date

To receive the end of year turnout

16. Somerset County Council: Climate Emergency Fund Grant:

- a) To receive the Parish Council's grant offer from SCC and resolve if to accept.
- b) To receive an update on the Frome Town Council's and surrounding Villages, Local Cycling and Walking Infrastructure Plan (LCWIP) and SCC Climate Emergency Fund Grant bids.
- c) To resolve on the appointment of a consultant to undertake a LCWIP for the Parish with associated costs.
- d) To resolve on any further steps, outlining any costs involved.

17. Cycling Strategy Report:

- a) To receive update on SCC Highways Department position on this report.
- b) To agree on any next steps to be taken.

18. Green Agenda Item: Sustainable Beckington Group:

The Parish Council is looking to set up a Beckington Sustainability Group. This has been advertised in the Network mag, Facebook and on the Parish Council website.

- a) To receive an update on the response from the advertising
- b) To agree on any next steps to be taken.

19. Verbal Reports and Updates:

- a) Planning & Development (Cllr Kelly)
- b) Footpaths & Rights of Way (Cllr Wright)
- c) Highways & Local Transport (Cllr Bishop)
- d) Local Environment & Council Assets (Cllr Winterbourne)
- e) MDC Parish Forum & SALC Rep (Cllr Bishop)
- f) Rudge Rep (Cllr Wright)
- g) Allotments Reps (The Clerk)
- h) Parish Grant Funding and S106 Money (Cllr Fox)

End of Meeting