

BECKINGTON PARISH COUNCIL

Minutes of the Extraordinary Council Meeting
held at Beckington Memorial Hall (Outside)
on: **Wednesday 30th June 2021 @ 7:00pm**

Present:

Councillors; Mrs Paula Fox (Chairman), Mr Kevin Bishop, Mrs Elizabeth Wright.

In Attendance:

Mr Simon Pritchard - Parish Clerk & Responsible Finance Officer.
No Members of the Public

The meeting started at 7:20pm

| Agenda Number: | Agenda Item: |
|----------------|---|
| 31 | <u>Apologies for Absence:</u> <ul style="list-style-type: none">○ Cllr Mark Wilson – On a sabbatical.○ Cllr Clive Winterbourne – Family commitments.○ Cllr Roland Kelly – Work commitments. |
| 32 | <u>Declarations of Interest & Dispensations to Participate:</u> <ul style="list-style-type: none">A. NoneB. None |
| 33 | <u>Annual Audit 2020/21:</u> <p>A. Internal Audit 2020/21:</p> <p>The Internal Audit report, letter and AGAR form had been circulated to Members ahead of the meeting. The Council had received a positive response to all the AGAR tests that are applicable. The supplementary report had highlighted a few minor points that had not affected the outcome of the audit.</p> <p>The Audit Recommend:</p> <ul style="list-style-type: none">• That all minutes are signed and dated. The date should be the day the minutes are signed, either at a subsequent meeting or outside the meeting. <p>The Council agreed that all minutes should be signed and dated, this had not always been possible during the global Covid pandemic.</p> <ul style="list-style-type: none">• That the minute numbering should be sequential and run-in order of the item being discussed. If there is a requirement to alter the running order of the agenda that should be explained in the minutes. |

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| | <p>The Clerk had been unable to find any reference as to what the formal rules are for minute numbering, the current practice is that once an item is given an agenda number it keeps that identity (agenda item number) no matter what order it is taken in at the formal meeting. A change of order of the agenda items only happens by agreement of the Council and this is recorded in the minutes. The Council agreed that the current system will not be changed.</p> <p>• Each page of the minutes should be numbered sequentially. The Clerk acknowledged that this is correct and will be actioned.</p> <p>B. Annual Governance Statement 2020/21: The Council worked through the list of statements and taking into account the clean Internal Audit Report, the Council resolved to respond 'Yes' to every statement. The Chairman signed the statement.</p> <p>C. Annual Accounting Statement 2020/21: The Responsible Finance Officer had presented the Council with the prepared Annual Accounting Statement. It was resolved to approve the statement. The Chairman signed the statement.</p> <p>D. Public Rights Period: The Council confirmed the the period of public rights as being Thursday 1st July to Wednesday 11th August 2021</p> |
| 34 | <p><u>Parish Council's Accounts:</u></p> <p>To approve the following payments:</p> <ol style="list-style-type: none"> 1. JM Services – Cut Sue’s Walk - £150.00 2. James Corrigan - Internal Audit - £231.00 3. S .Pritchard – Overtime for extra meeting (6h)– £75.84 4. Memorial Hall - Hire 31st May - £28.00 5. Currys–PC World – Printer / Scanner - £259.99 <p>The Clerk talked Members through each payment in turn. The Council resolved to make all the payments listed.</p> |

End of formal meeting 20:50