

# BECKINGTON PARISH COUNCIL

Minutes of the Council Meeting held at Beckington Memorial Hall (Outside)  
on: **Tuesday 8<sup>th</sup> June 2021 @ 7:00pm**

**Present:**

**Councillors;** Mrs Paula Fox (Chairman), Mr Clive Winterbourne, Mr Kevin Bishop.

**In Attendance:**

Mr Simon Pritchard - Parish Clerk & Responsible Finance Officer.

No Members of the Public

Agenda Number:	Agenda Item:
20	<p><b><u>Apologies for Absence:</u></b></p> <ul style="list-style-type: none"><li>○ Cllr Mark Wilson – On a sabbatical.</li><li>○ Cllr Elizabeth Wright – Family commitments.</li><li>○ Cllr Roland Kelly – Work commitments.</li></ul>
21	<p><b><u>Declarations of Interest &amp; Dispensations to Participate:</u></b></p> <p>A. None</p> <p>B. None</p>
22	<p><b><u>Adoption of previous council meeting minutes:</u></b></p> <ul style="list-style-type: none"><li>● <b>Tuesday 9<sup>th</sup> March 2021</b></li><li>● <b>Tuesday 11<sup>th</sup> May 2021 – Informal meeting</b></li><li>● <b>Monday 31<sup>st</sup> May 2021 – Annual meeting</b></li></ul> <p><b><u>Tuesday 9th March 2021:</u></b></p> <p>It was noted that there had been some confusion over the name of the cycling report that the council had commissioned. The original report had just looked at things that could be improved within the Parish, but as part of the bid for grant funding from Somerset County Council, the report had been expanded to look externally and at this point had become the 'Cycling Feasibility Study'.</p> <p>It was noted that agenda items 100 and 101 had blended into each other.</p> <p><b>The minutes of 9<sup>th</sup> March were adopted.</b></p> <p><b><u>Tuesday 11<sup>th</sup> May 2021 – Informal Meeting:</u></b></p> <p>In line with best practice, it was agreed that the minutes of the 11<sup>th</sup> of May should not record the details of the comments made by the public. Information about the Parish Council asking for a deadline extension would be recorded.</p> <p><b>The minutes of 11<sup>th</sup> of May were adopted.</b></p>

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Signed: \_\_\_\_\_ Date: \_\_\_\_\_

	<p><b><u>Monday 31st May 2021 – Annual Meeting:</u></b>  Cllr Winterbourne had drafted the minutes, but not all members had seen them, so it was agreed to defer to the next meeting.</p>
<p><b>23</b></p>	<p><b><u>Planning, Tree &amp; Licensing Applications:</u></b></p> <p><b>A. To receive and determine planning, tree or licensing applications made to Mendip District Council and pass comment:</b></p> <p><b>2021/1074/HSE</b> - Erection of front gable end. Create new window openings to side elevation and 1No window to the rear elevation. Erection of front porch.  16 Rylands Beckington Frome Somerset BA11 6SD, 27 May 2021  <b>Parish Council recommendation: No Objection</b></p> <p><b>2021/1141/HSE</b> - Proposed alterations, addition creating additional living space, new entrance/drive access and sewage treatment plant  Palmers Farm Rudge Lane Standerwick Frome Somerset, 02 Jun 2021  <b>It was agreed to try and carry out a site visit, this would give Cllr Wright more time to look at the application online. The Clerk would then use his delegated powers to respond to the application.</b></p> <p><b>B. To note responses sent to Mendip District Council between meetings under the Clerk’s delegated authority:</b></p> <p><b>2021/1117/TCA</b> - Leylandii (L) - Row of approx 14 trees forming a hedge. Reduce height by 4m and reduce face where overhanging road by 1.5m(retaining foliar growth). Crown lift where overhanging road to 4.5m.  The Woolpack Inn 2 Warminster Road Beckington Frome Somerset, 17 May 2021  <b>Parish Council recommendation: Leave to Tree Officer</b></p> <p><b>2021/0881/FUL</b> - Erection of rainwater harvesting canopy  Ivy House Farm Berkley Lane Beckington Frome Somerset, 17 May 2021  <b>Parish Council recommendation: No Objection</b></p>
<p><b>24</b></p>	<p><b><u>Annual Audit 2020/21:</u></b></p> <p><b>A. Internal Audit 2020/21:</b>  The Internal Audit had yet to be completed, the paperwork is being collected from the Clerk the following week.  <b>It was agreed that agenda items 24A, 24B, 24C &amp; 24E would be deferred to a special meeting on Wednesday 30<sup>th</sup> June 2021</b></p> <p><b>B. Annual Governance Statement 2020/21:</b>  Deferred.</p>

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	<p><b>C. Annual Accounting Statement 2020/21:</b> Deferred.</p> <p><b>D. Declaration of being exempt from External Audit:</b> The Chairman reported that the Annual Council meeting had already determined that it was not possible for the council to declare itself as being exempt.</p> <p><b>E. Public Rights Period:</b> Deferred.</p>
25	<p><b><u>Parish Council's Accounts:</u></b></p> <p><b>A. To approve the following payments:</b> (None)</p> <p><b>B. Budget to Date:</b> The budget spend to date was received.</p>
26	<p><b><u>Somerset County Council: Climate Emergency Fund Grant:</u></b></p> <p><b>a) To receive the Parish Council's grant offer from SCC and resolve if to accept:</b> It was proposed by Cllr Winterbourne to accept the terms of the grant offer from Somerset County Council, seconded by Cllr Bishop and resolved unanimously.</p> <p><b>b) To receive an update on the Frome Town Council's and surrounding Villages, Local Cycling and Walking Infrastructure Plan (LCWIP) and SCC Climate Emergency Fund Grant bids:</b> (None)</p> <p><b>c) To resolve on the appointment of a consultant to undertake a LCWIP for the Parish with associated costs:</b> Two quotes had been obtained, quite different in price. It was agreed to defer a decision on an appointment to allow absent Members to have some input.</p> <p><b>d) To resolve on any further steps, outlining any costs involved:</b> (None)</p>
27	<p><b><u>Cycling Strategy Report:</u></b></p> <p><b>a) To receive update on SCC Highways Department position on this report:</b> It was not known if an approach to SCC Highways Department had been made. Cllr Kelly to be asked and if not Cllr Bishop to make approach. <b>Action – Cllr Bishop</b></p> <p><b>b) To agree on any next steps to be taken:</b> N/A</p>

28	<p><b><u>Green Agenda Item: Sustainable Beckington Group:</u></b></p> <p><b>a) To receive an update on the response from the advertising:</b> Cllr Fox has attended two assemblies at Beckington First School and Springmead School to launch a competition for the pupils to suggest a name and design a logo for the group.</p> <p><b>b) To agree on any next steps to be taken:</b> Judging the winning name and logo to take place at the July meeting.</p>
29	<p><b><u>Purchase of an office scanner / printer:</u></b></p> <p>The Clerk has historically used his own scanner for Parish Council work, but this scanner was now broken. The Clerk had obtained a £100 grant towards a scanner in 2018, but at the time one was not purchased as the Clerk did not need the use of two.</p> <p>The Clerk had circulated details of HP Printer / Scanner that he was suggesting as the sort of spec the Council should buy.</p> <p><b>It was proposed by the Chairman that the Council should buy a printer / scanner up to the value of £365.00, seconded by Cllr Winterbourne and resolved unanimously.</b></p>
30	<p><b><u>Verbal Reports and Updates:</u></b></p> <p><b>a) Planning &amp; Development:</b></p> <ul style="list-style-type: none"> <li>• 2021/0868/FUL - Change of Use of Agricultural Field to Sui Generis Use of field for exercising dogs. It was confirmed that the council's objection had been submitted on time.</li> <li>• It was wondered how it could be made possible for councillors Wright and Kelly to join in the meetings. It was confirmed that they could Zoom into the meetings, but not have a vote or count as being present.</li> <li>• Councillors Wilson, Fox &amp; Bishop had attended a pre-application site meeting on Warminster Road. The landowner was looking at putting in an application for a house to be built in a large back garden, but this would be outside the development boundaries. Cllr Winterbourne objected to such meetings taking place and felt all such offer should be declined.</li> </ul> <p><b>b) Footpaths &amp; Rights of Way:</b> (No report)</p> <p><b>c) Highways &amp; Local Transport:</b></p> <ul style="list-style-type: none"> <li>• Rudge lane is to be resurfaced.</li> <li>• Horse warning signs still in progress.</li> <li>• Cllr Winterbourne is going to approach Somerset County Council to try and gain ownership of the roadside kerbs along Bath Road that he has been tendering to for years.</li> </ul> <p><b>d) Local Environment &amp; Council Assets:</b></p> <ul style="list-style-type: none"> <li>• It was noted that Sue's Walk needed cutting and that the company that had been awarded the contract last year had failed to make any cuts this year. If the Clerk is unable to establish contact them in the next 24 hours a different local contractor would be asked to undertake the work.</li> </ul>

- The Clerk reported that the services of the Lengthsman had been requested for a community project in the Churchyard. The total cost would be £560 including the hire of a mini digger. Members supported the work being undertaken.

**e) MDC Parish Forum & SALC Rep:**

(Nothing to report)

**f) Rudge Rep:**

(No report)

**g) Allotments Reps:**

- The final invoice for the transfer of the allotment land was raised. The clerk will check to see if a quote was given at the start of the work two years ago.

**Action – The Clerk**

**h) Parish Grant Funding and S106 Money:**

(Nothing to report)

**i) Unitary Grouping:**

- Frome Town Council have organised three area meeting in the last year. Primarily to make the link with surrounding Parish Councils in the face of the impending Unitary Authority for Somerset from May 2022, the meetings are yet to find much common ground or meaningful purpose, but it was felt important to keep on engaging in them.

***End of formal meeting 21:07***

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