

BECKINGTON PARISH COUNCIL

www.beckingtonparishcouncil.org.uk



Locum Parish Clerk: Mrs Carolyn Wiggins

Email: parishclerk@beckingtonparishcouncil.org.uk

To: The Chairman and all Members of Beckington Parish Council
I hereby summon you to the Annual Meeting of the Parish Council
To be held at Beckington Memorial Hall
on Tuesday 10th May 2022 at 7:15pm

To resolve on the business as outlined in the agenda below

- A G E N D A -

1. Apologies for absence

To receive any apologies for absence.

2. Declarations of pecuniary interests and dispensations to participate:

Members to declare any 'Pecuniary' or 'Other' interests under the council's code of conduct. Members are reminded of their responsibility to register their interests with Mendip District Council and to keep that register up to date.

3. Election of Parish Council Chairman/ Vice-Chairman:

To elect a Chairman for the 2022/23 municipal year.

To elect a Vice-chairman for the 2022/2023 municipal year.

4. Adoption of previous council meeting minutes:

- Minutes of the ACM held 31st May 2021

5. Co-option of a new Council Member

- To introduce the candidate
- To propose and elect a new member
- Candidate to sign their Declaration of Acceptance of Office

6. Adoption of new Parish Council Policies

- To discuss and agree to adopt the following new PC policies:
 - Member officer protocol
 - Code of Conduct

7. Appointment of Members roles / portfolios:

Members are asked to confirm the appointments to the following posts:

- a. Vice-Chairman
- b. Planning & Development Portfolio
- c. Deputy Planning & Development Portfolio
- d. Local Environment Portfolio
- e. Highways & Transport Portfolio
- f. Footpaths & Rights of Way rep

- g. SALC & MDC rep
- h. Allotments
- i. Rudge Rep
- j. S106 Money Coordinator
- k. HR Panel (x2)

8. Risk Assessment 2022/23:

To review the 2022/23 risk assessment and adopt.

9. Parish Council Assets list:

Members to inspect the assets list and adopt.

10. Annual Insurance Premium:

To receive and approve payment of the Council's insurance - £459.57 Came& Co

11. Delegated Power – Planning & Tree Applications:

To give delegated power to the Clerk to respond to planning and tree applications on behalf of the Council, in consultation with the Planning and Development Portfolio holder and Deputy holder.

12. Internal Audit 2021/22:

To receive the internal audit 2021/22 report and to resolve upon any recommendations.

13. Annual Governance Statement 2021/22:

To consider and approve the Council annual governance statement:

14. Annual Accounting Statement 2020/21:

To consider and approve the Councils annual accounting statement.

15. Declaration of being exempt from external audit:

Members are asked to consider if the Council qualifies to declare itself as being exempt from external audit.

16. Parish Council's Accounts:

A. Budget to Date

To receive the budget spend to date.

End of Meeting