

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Beckington Parish Council**

County area (local councils and parish meetings only): **Somerset County**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Clerk/ RFO**

Date: **31/03/2023**

	£	£
Balance per bank statements as at 31/3/23:		
Current Account	10.00	
Reserve Account	109,176.55	
	<hr/>	109,186.55
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/xx <i>(normally only current account)</i>		
Cheque number	114 (105.00)	
	115 (105.00)	
	118 (450.00)	
	119 (397.44)	
	120 (1,200.00)	
	0.00	
	<hr/>	(2,257.44)
Add: any un-banked cash as at 31/3/23		-
	<hr/>	<hr/>
Net balances as at 31/3/xx (Box 8)		106,929.11