

BECKINGTON PARISH COUNCIL

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Date of Publication: Wednesday 8th May 2024

To: Cllr Paula Fox (Chair), Cllr Clive Winterbourne, Cllr Liz Wright, Cllr Kevin Bishop and Cllr Rory Ingleby-MacKenzie.

NOTICE OF MEETING

You are hereby summoned to attend the Annual Parish Council meeting of Beckington Parish Council to be held on Tuesday 14th May 2024 following on from the Annual Parish Meeting that will commence at 7:00pm in the Beckington Memorial Hall, Bath Road, Beckington, Frome BA11 6SHp

Paul Russell
Locum Clerk

Public Participation and Somerset Councillors Reports

Prior to the start of the meeting fifteen minutes will be allowed for questions or comments from members of the public. Any resident wishing to address the Council will have about 3 minutes.

Questions may not be answered at the meeting; a written reply maybe be given within 7 days.

Once the meeting has started members of the public are reminded that they have no right to speak.

The Somerset Councillors are invited to make a report to the Parish Council in this time as well.

AGENDA

- 1. ELECTION OF CHAIR**
To elect a Chair for the ensuing year.
- 2. DECLARATION OF ACCEPTANCE OF OFFICE**
To receive the Chair's Declaration of Acceptance of Office.

- 3. ELECTION OF VICE CHAIR**
To consider the election of a Vice Chair for the ensuing year if considered appropriate and to receive the Vice-Chair's Declaration of Acceptance of Office if one is elected,
- 4. APOLOGIES FOR ABSENCE**
To receive any apologies for absence and resolve to accept the reasons.
- 5. DECLARATIONS OF INTERESTS**
Members to declare any 'Pecuniary' or 'Other' interests under the council's code of conduct. Members are reminded of their responsibility to register their interests with Somerset Council and to keep that register up to date.
- 6. ADOPTION OF PARISH COUNCIL POLICIES**
To consider and adopt the following policies (attached):
 - Standing Orders
 - Financial Regulations
 - Freedom of Information
- 7. APPOINTMENT OF MEMBERS ROLES/PORTFOLIOS:**
To confirm the appointments to the following posts:
 - Planning & Development Portfolio
 - Deputy Planning & Development Portfolio
 - Local Environment Portfolio
 - Highways & Transport Portfolio
 - Footpaths & Rights of Way rep
 - SALC & MDC rep
 - Allotments
 - Rudge Rep
 - HR Panel (x2)
- 8. RISK ASSESSMENT:**
To consider the adoption of the Risk Assessment (attached).
- 9. PARISH COUNCIL ASSETS LIST:**
To consider the adoption of the assets list (attached)
- 10. MINUTES**
To formally approve and adopt the minutes of the Beckington Parish Council meeting held on Tuesday 9th April 2024 (attached)
- 11. NEIGHBOURHOOD PLAN**
To receive an update on progress. A ten minute slot will be allocated to this item.
- 12. PLANNING, LICENSING & TREE APPLICATIONS:**
To receive an update from Cllr Wright. The following applications will be considered:

Proposal: Erection of a single dwelling and associated works.
Location: 22 Frome Road Beckington Frome Somerset BA11 6TD
Application: 2024/0511/FUL

Proposal: Demolition of existing dwelling and outbuildings. Erection of two dwellings and associated development.
Location: 22 Frome Road Beckington Frome Somerset BA11 6TD
Application: 2024/0560/FUL

Proposal: T1 - Horse Chestnut - crown reduction by 25-30% (8-10m) and install brace support.
Location: Beckington Castle 17 Castle Corner Beckington Frome Somerset
Application: Works/Felling Trees in a CA Application Number: 2024/0653/TCA

Proposal: 1no. replacement dwelling and 1no. additional proposed dwelling
Location: Cherrycroft 12 Mill Lane Beckington Frome Somerset
Application: 2024/0618/FUL

Proposal: Development of site to provide a fuel filling station with associated retail shop, drive thru units and EV charging hub, along with all associated works and access
Location: White Row Farm Standerwick Court Access Road Beckington Frome Somerset
Application: 2024/0669/L6PA

Proposal: Improve access to Eastcote Farm and events centre and improve highway visibility.
Location: Eastcote Farm Warminster Road Beckington Frome Somerset
Application: 2024/0721/FUL

Proposal: Erection of single-storey rear annex and works to associated tree.
Location: 14 Frome Road Beckington Frome Somerset BA11 6TD
Application: 2024/0762/HSE

13. BECKINGTON LOOP

To receive an update regarding the registering of the Beckington Loop.

14. BECKINGTON HISTORY BOOK

To consider providing a contribution towards the funding of this publication (attached)

15. FINANCIAL MATTERS

(a) Insurance Cover – To consider the renewal of the Council’s Insurance Cover with Hiscox at a cost of £592.19.

(b) **Grants** – To consider the two grant applications from the following organisations:

- Beckington Memorial Hall – Grass Cutting grant (£400)
- Stories of Beckington (unspecified)

(c) **Payments** – To approve the payments outlined below:

Supplier	Reason	Net	VAT	Total
Paul Russell	Salary April 24	£666.73	£0.00	£666.73
Paul Russell	Expenses April 24	£25.00	£0.00	£25.00
Paul Russell	Curry's Computer Purchase	£307.50	£61.50	£369.00
AJGIBL GBP client NST A/C	Hiscox Insurance Policy	£592.19	£0.00	£592.19
Mrs Joanna Rozycka	Replacement Cheque 1170	£216.46	£27.24	£243.70
Ben Richards	SmartSurvey NDP	£45.00	£9.00	£54.00
		£1,852.88	£97.74	£1,950.62

(d) **Banking** – To receive an update on the progress of changing banks to Unity Trust.

16. **NEXT MEETING**

To note that the next meeting of Beckington Parish Council will be held on Tuesday 11th June 2024 commencing at 7pm.

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FULL COUNCIL MINUTES

Minutes of the Full Council meeting of Beckington Parish Council held on Tuesday 9th April 2024 at 7.00pm in the Beckington Memorial Hall, Bath Road, Beckington, Frome BA11 6SH.

PRESENT: Cllr Paula Fox (Chair), Cllr Kevin Bishop, Cllr Clive Winterbourne, Cllr Liz Wright and Cllr Rory Ingleby-MacKenzie.

ALSO PRESENT: Ward Cllr Denton, one member of the public and the Parish Clerk.

Prior to the start of the meeting fifteen minutes was allowed for questions and comments from members of the public.

171. APOLOGIES FOR ABSENCE

There were no apologies. All members were present.

172. DECLARATIONS OF INTERESTS

No Declarations of Interests were made.

173. MINUTES

Council considered the minutes and **RESOLVED** to formally approve and adopt the minutes of the Council meetings held on Tuesday 12th March 2024.

It was agreed to consider the following application and to invite the resident in attendance to address the Council.

Proposal: Demolition of existing dwelling and outbuildings. Erection of two dwellings and associated development.
Location: 22 Frome Road Beckington Frome Somerset BA11 6TD
Application: 2024/0560/FUL
Comment: Following discussion it was **RESOLVED** to delegate authority to Cllr Liz Wright and Cllr Rory Ingleby-MacKenzie to develop a full response and to request that the Planning Authority consider providing an extension to the consultation period so that Council could consider a final response at its meeting on Tuesday 14th May 2024. Concerns included the overbearing nature of the proposal, over-development of the site, height, loss of light, conservation area location, detrimental to neighbouring properties, the increase in the overall footprint and lack of consultation.

174. NEIGHBOURHOOD PLAN

Council noted the following update regarding the Neighbourhood Plan:

- The surveys had been distributed and Cllr Winterbourne had been collecting the various collection boxes;
- To date 60 online responses had been received and over 100 hard copies;
- 82 people attended the launch event;
- Feedback prioritised favourite views, the protection of green spaces, features that made the parish unique, the conservation area, its historic buildings and protection of grade 1 agricultural land.

It was noted that the grant received from Localities amounting to £7,929 had now been spent and a further £1,626.48 expenses from Council balances had been incurred.

Council agreed to outline the expenditure incurred to the NPSG and to request that all future expenditure must be approved by Beckington Parish Council prior to any orders being placed. It was further agreed to request a budget from the NPSG to understand what future costs would be incurred alongside a progress report on the development of the Neighbourhood Plan.

175. PLANNING, LICENSING & TREE APPLICATIONS:

To receive an update from Cllr Wright. The following applications will be considered:

Proposal: Prior Approval for change of use of agricultural building to a dwellinghouse (Use Class C3).
 Location: Priors Court Farm Rudge Lane Beckington Frome BA11 6TS
 Application: 2024/0393/PAA
 Comment: No Objection

Proposal: Prior Approval for a proposed change of use of agricultural building to flexible commercial uses, B1/8 (Office/Storage), A1 (Retail Use) and A3 (Cafe).
 Location: Priors Court Farm Rudge Lane Beckington Frome Somerset
 Application: 2024/0394/PAF
 Comment: Whilst as a Parish Council we understand that we were not formally notified of this application and were not required to comment we have a serious concern. If the retail outlet and café go ahead then this will inevitably lead to increased traffic on Rudge Lane and most likely an increase in traffic volume to Goose Street in Beckington. Rudge Lane is itself narrow and there are frequent problems with two way traffic. Goose Street has much on-street parking as well as being narrow and the already obvious problems with traffic movement would be made much worse. As such we hope our comment will be taken into consideration before the matter is determined.

Proposal: Remove part of a man-made bund to create parking, replace existing stables with similar timber buildings.
 Location: Scotland Farm Scotland Lane Rudge Frome Somerset
 Application: 2024/0496/FUL

Comment: No Objection

176. BECKINGTON SITE ASSESSMENT

Council considered the draft response to this consultation. It was noted that the closing date was Friday 12th April 2024.

Following an in-depth discussion Council **RESOLVED**:

- To amend the response as agreed at the meeting, including the inconsistencies regarding the site assessments;
- To delegate authority to the Chair, Cllr Ingleby-MacKenzie, Cllr Wright and the Parish Clerk to finalise the submission and submit it to Somerset Council by 5pm on Friday 12th April 2024.

177. BECKINGTON PRE-SCHOOL

Following discussion of this matter Council agreed that it would support the initiative to find a permanent home for the pre-school in principle but that further information was required. It was agreed to investigate what the future plans for the Baptist Church building were.

178. SECTION 106 SUBMISSION

To receive an update on the receipt of funding.

179. LCN HIGHWAYS AND TRAFFIC WORKING GROUP MEETING

Council noted the report provided by Cllr Bishop and thanked him for providing it. A further report was expected from the LCN.

180. BECKINGTON LOOP

This item was deferred until the next meeting.

181. BECKINGTON HISTORY BOOK

This item was deferred until the next meeting.

182. FINANCIAL MATTERS

(a) **Payments** – Council **RESOLVED** to approve the payment below:

Date	Supplier	Service	Net	VAT	Total
31/03/2024	Norton St Philip PC	Judicial Review Cont	£1,591.66	£0.00	£1,591.66
31/03/2024	SLCC	SLCC Membership	£154.00	£0.00	£154.00
31/03/2024	Jennifer Tyler	HFE Signs for NP	£76.68	£15.34	£92.02
31/03/2024	RYJ Retailing Ltd	NP Printing	£1,673.05	£0.00	£1,673.05
31/03/2024	Stuard Todd Associates	NP Consultancy	£2,885.91	£577.18	£3,463.09
31/03/2024	Mrs Deborah L Byrne	NP Buffet	£361.67	£0.00	£361.67
31/03/2024	Ben Richards	NP SmartSurvey	£45.00	£9.00	£54.00
31/03/2024	Kevin Mitchell	NP Photography	£125.00	£0.00	£125.00
31/03/2024	Mrs Joanna Rozycka	NP Expenses	£216.46	£27.24	£243.70
31/03/2024	Paula Fox	NP Expenses	£74.84	£14.42	£89.26
			£7,204.27	£643.18	£7,847.45

April Payments – Council **RESOLVED** to approve the payment below:

	Supplier	Service	Net	VAT	Total
09/04/2024	Paul Russell	Salary/PAYE	£666.73	£0.00	£666.73
09/04/2024	Paul Russell	Expenses	£25.00	£0.00	£25.00
09/04/2024	Unity Trust Bank	Deposit	£500.00	£0.00	£500.00
09/04/2024	Peter Travis	Bus Timetables	£35.00	£0.00	£35.00
	TOTAL		£1,226.73	£0.00	£1,226.73

(b) Banking – Council noted the update on the progress of changing banks to Unity Trust. The completed application would be submitted to Unity Trust once all the outstanding information had been collated.

183. GAZEBO

Council noted that it has been confirmed that the gazebo reported to the Parish Council meets planning rules under permitted development.

184. NEXT MEETING

Council noted that the next meeting of Beckington Parish Council would be held on Tuesday 14th May 2024 commencing at 7pm. This would include the Annual Parish Meeting followed by the Annual Parish Council Meeting.

There being no other business the Chair thanked members for their attendance and closed the meeting at 10:35pm.

CHAIR:

DATE: