

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unrepresented cheques should be entered as negative figures.

Name of smaller authority:

Beckington Parish Council

County area (local councils and parish meetings only):

Somerset County

Financial year ending 31 March 20xx

Prepared by (Name and Role):

Clerk/ RFO

Date:

31/03/202

	£	£
<b>Balance per bank statements as at 31/3/23:</b>		
Current Account	10.00	
Reserve Account	138,573.65	
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		138,583.65
Petty cash float (if applicable)		-
Less: any unrepresented cheques as at 31/3/xx (normally only current account)		
Cheque number		
1133		-£500.00
1155		-£350.00
1156		-£213.22
1158		-£96.00
1159		-£924.84
1162		-£1,591.66
1163		-£154.00
1164		-£92.02
1165		-£1,673.05
1166		-£3,463.09
1167		-£361.67
1168		-£54.00
1169		-£125.00
1170		-£243.70
1154		-£89.26
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Add: any un-banked cash as at 31/3/24		(9,931.51)
		-
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<b>Net balances as at 31/3/24 (Box 8)</b>		<b><u>128,652.14</u></b>