

BECKINGTON PARISH COUNCIL

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Date of Publication: Wednesday 5th March 2025

To: Cllr Paula Fox (Chair), Cllr Kevin Bishop, Cllr Rory Ingleby-MacKenzie, Cllr Simon Milner, Cllr Anne Owen, Cllr Clive Winterbourne and Cllr Liz Wright.

NOTICE OF MEETING

You are hereby summoned to attend the Beckington Parish Council meeting to be held on **Tuesday 11th March 2025 commencing at 6:45pm** in the Beckington Memorial Hall, Bath Road, Beckington, Frome BA11 6SH.



Paul Russell
Locum Clerk

PUBLIC PARTICIPATION

Please note that prior to the start of the meeting Councillors will be attending a training session.

Prior to the start of the meeting fifteen minutes will be allowed for questions or comments from members of the public. Any resident wishing to address the Council will have a maximum of 3 minutes to speak. Questions may not be answered at the meeting but a written reply will be provided within 7 days. Once the meeting has started members of the public are reminded that they have no right to speak.

The Somerset Councillors are invited to make a report to the Parish Council in this time as well.

AGENDA

143. APOLOGIES FOR ABSENCE

To receive any apologies for absence and resolve to accept the reasons.

144. DECLARATIONS OF INTERESTS

Members to declare any 'Pecuniary' or 'Other' interests under the council's code of conduct. Members are reminded of their responsibility to register their interests with Somerset Council and to keep that register up to date.

145. MINUTES

To formally approve and adopt the minutes of the Beckington Parish Council meetings held on Tuesday 11th February 2025 (attached)

146. NEIGHBOURHOOD PLAN

- (a) **Neighbourhood Plan Development** – To receive an update on the development of the Neighbourhood Plan.
- (b) **Evidence Base and Policy Development Technical Support** – To receive an update on the application for this support and to consider applying for a further grant in 2025/26 to help write the Plan.
- (c) **Neighbourhood Plan Financials** – Council is requested to consider the following expenditure:
- Up to £1,000 in addition to the £750 already allocated to draft the Neighbourhood Plan to Reg 14;
 - Plan Printing Costs for the Preferred Site Survey. Cost is currently unknown but expected to be around £1,522 to £2,500.

147. PLANNING, LICENSING & TREE APPLICATIONS:

- (a) The following applications will be considered:

Proposal: Vary of condition - 2 (Plans List) of Planning Consent
2024/0618/FUL

Location: Cherrycroft 12 Mill Lane Beckington Frome Somerset

Type: Variation or Removal of Conditions

Application: 2025/0122/VRC

Location: 19 Bath Road Beckington Frome Somerset BA11 6SL

Type: Listed Building Consent

Application: 2025/0222/LBC

Proposal: Erection of two storey side extension.

Location: 19 Bath Road Beckington Frome Somerset BA11 6SL

Type: Householder Application

Application: 2025/0221/HSE

Proposal: Erection of self-build dwelling

Location: Eden Vale Cottage Mill Lane Beckington Frome Somerset

Type: Full Application

Application: 2025/0243/FUL

Proposal: Outline permission with all matters reserved except for access for the development of up to 35 dwellings, public open space, landscaping, sustainable urban drainage system and engineering works, with vehicular access off Bath Road.

Location: Land At 380339 152196 Great Dunns Close, Beckington,
Frome, Somerset
Type: Outline Application
Application: 2025/0276/OUT

Proposal: T1 - Conifer - Fell.
Location: Milestone Mill Lane Beckington Frome Somerset
Type: Works/Felling Trees in a CA
Application: 2025/0356/TCA

(b) **Planning Application 2025/0276/OUT at Land At 380339 152196 Great Dunns Close** – To ratify the acceptance the quotation from Context Planning amounting to £2,000 + VAT to help assess this application and develop a formal response on behalf of the Parish Council and to allocate further funding to enable Context Planning to represent the Parish Council at the Planning Committee meeting for both this application and the Tower Hill application. A public meeting will be held on 24th March 2025 at 7.30pm to discuss this outline application.

(c) **Representation at 505 Hearing** – Council is requested to consider resolving to approve the Chair of Norton St Philip Parish Council to represent BPC at the hearings in March.

(d) **Dilton March Neighbourhood Plan** – To receive an update. Cllr Wright will speak to this item.

148. ALLOTMENT AGREEMENT
To formally sign the new allotment agreement.

149. GRANT REQUESTS

(a) **Church Notice Board and Pedestrian Signage at the End of Sue's Walk Beckington** – To consider the request received from the PCC. Please see the attached email.

(b) **Memorial Hall Play Area Refurbishment** – Please see the attached grant application from the Memorial Hall.

150. COMMUNICATIONS
To consider Council communications via Facebook and the Network magazine.

151. EMAIL OPTIONS
To consider accepting an email proposal, Please see the attached analysis and recommendation.

152. FLY TIPPING IN BECKINGTON PARISH
Cllr Winterbourne will speak to this item.

153. SHAREPOINT FOR DOCUMENTATION

To consider setting up a Sharepoint for Council documentation. Cllr Milner will speak to this item.

154. FINANCIAL MATTERS

(a) **Payments** – To approve the payments outlined below:

Supplier	Reason	Net	VAT	Total
Unity Trust Bank	Service Charge	£6.00	£0.00	£6.00
Context Planning	Planning Advice	£2,000.00	£400.00	£2,400.00
Paul Russell	Expenses March 25	£50.21	£0.00	£50.21
Paul Russell	Salary March 25	£551.25	£0.00	£551.25
HMRC Cumbernauld	PAYE March 25	£137.60	£0.00	£137.60
RYJ Retailing Ltd	NDP Leaflets	£173.00	£0.00	£173.00
RYJ Retailing Ltd	NDP Leaflets	£234.00	£0.00	£234.00
MicroshadeVSM	Endpoint Security	£36.00	£7.20	£43.20
SALC	Training 20(20/01/25)	£60.00	£0.00	£60.00
SALC	Training (11/02/25)	£75.00	£0.00	£75.00
SALC	Training (12/02/25)	£60.00	£0.00	£60.00
Beckington Memorial Hall	Room Hire (13/01/25)	£22.00	£0.00	£22.00
Brodie Planning	Meeting attendance NDP	£560.40	£112.08	£672.48
		£3,965.46	£519.28	£4,484.74

155. NEXT MEETING

To note that the next scheduled meeting of Beckington Parish Council will be held on **Tuesday 8th April 2025 commencing at 6:45pm.**

BECKINGTON PARISH COUNCIL

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Minutes of the Beckington Parish Council meeting held on Tuesday 11th February 2025 commencing at 7:30pm in the Beckington Memorial Hall, Bath Road, Beckington, Frome BA11 6SH.

PRESENT: Cllr Paula Fox (Chair), Cllr Anne Owen, Cllr Simon Milner, Cllr Liz Wright and Cllr Rory Ingleby-MacKenzie.

ALSO PRESENT: The Clerk to the Council.

Public participation: Two members of the public were present regarding Minute 135(b), Tower Hill application.

131. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Kevin Bishop (holiday) and Cllr Clive Winterbourne (personal)

132. DECLARATIONS OF INTERESTS

There were no Declarations of Interest made.

133. MINUTES

It was proposed by Cllr Ingleby-MacKenzie, seconded by Cllr Owen and **RESOLVED** to formally approve and adopt the minutes of the Beckington Parish Council meeting held on Tuesday 22nd January 2025.

Item 135(b) was brought forward:

Planning Application 2024/2309/FUL at Land at Tower Hill Farm – Council noted that a report was commissioned from Context Planning and an overview of the application had been drafted.

Following consideration it was proposed by Cllr Wright, seconded by Cllr Milner and **RESOLVED:**

- To accept the advice of Context Planning and formally object to Planning Application 2024/2309/FUL;
- Submit the Context Planning report and supporting material to the Planning Authority, including a paragraph regarding any future S106 agreement, for consideration when it made a decision on the planning application;
- That it be formally requested that the planning application be considered by the Planning East Committee.

134. NEIGHBOURHOOD PLAN

(a) **Neighbourhood Plan Development** – It was proposed by Cllr Fox, seconded by Cllr Owen and **RESOLVED** to accept the quotation from Brodie Planning to

review the draft Neighbourhood Plan policies following the drafting of the Neighbourhood Plan at a cost of £1,680 + VAT.

- (b) **Consultation Budget** – Council considered the two quotations received. It was proposed by Cllr Ingleby-MacKenzie, seconded by Cllr Wright and **RESOLVED** to accept the quotation received from Company B, Brodie Planning at a cost of £2,400 + VAT.
- (c) **NPSG Public Meeting** – Council noted that this would take place on 17th February 2025. It was proposed by Cllr Milner, seconded by Cllr Owen and **RESOLVED:**
- To ratify expenditure of up to £500 + VAT to enable Brodie Planning to attend and answer questions as well as providing advice;
 - To ratify expenditure of up to £150 + VAT as budgeted to provide refreshments.

Council noted the Neighbourhood Plan update including the adoption and publication of the 13 site assessments.

Thanks was formally extended to the Neighbourhood Plan Steering Group for holding the additional meeting on Monday 10th February 2025 to review and adopt the site assessments.

- (d) **Ditton Marsh Neighbourhood Plan** – Council noted that this plan was at Regulation 16. It was agreed to delegate the review of the plan and any comments to Cllr Ingleby-MacKenzie and Cllr Wright.

135. **PLANNING, LICENSING & TREE APPLICATIONS:**

- (a) The following applications will be considered:

Proposal: Ash - Fell.
Location: 14 Church Street Beckington Frome Somerset BA11 6TG
Application Type: Works/Felling Trees in a CA
Application: 2025/0179/TCA
Comment: No Objection

Appeal APP/E3335/W/24/3357975 - 2024/0560/FUL - 22 Frome Road Beckington - D Kelly (Erection of 2 dwellings) and Appeal APP/E3335/W/24/3357955 - 2024/0511/FUL - 22 Frome Road, Beckington - D Kelly – Council agreed to delegate the development of a response to Cllrs Ingleby-MacKenzie and Wright

- (b) **Planning Application 2024/2309/FUL at Land at Tower Hill Farm** – A formal response was considered under Minute 133 above.

Council ratified the appointment of Brodie Planning to review the Context Planning Report. The cost would be £80 and hour plus VAT.

136. ALLOTMENT AGREEMENT

Council agreed to defer this item until the March meeting as a hard copy of the agreement was not available.

137. BOUNDARY REVIEW

Following discussion, it was proposed by Cllr Fox, seconded by Cllr Owen and **RESOLVED** to develop a response to the Boundary Review Commission regarding the proposed boundary changes, obtain agreement from members, submit the response by 4th March 2025 and ratify that response at the Full Council meeting to be held on 11th March 2025.

138. CHURCH NOTICE BOARD AND PEDESTRIAN SIGNAGE AT THE END OF SUE'S WALK BECKINGTON

Council agreed to defer this item until the March meeting due to the limited amount of time available to give the matter due consideration.

139. NETWORK MAGAZINE

Council noted the report presented by Cllr Owen regarding Network articles. It was agreed to submit an article on planning in March and then a precept article in April.

140. FACEBOOK POSTS

Council noted the report presented by Cllr Owen regarding the setting up and posting of regular Facebook updates about the work of the Parish Council. It was agreed to create a Business Facebook page using the Clerk's email address.

Thanks were extended to Cllr Owen for all the work she had put into these two important communication items.

141. FINANCIAL MATTERS

(a) **Internal Audit** – Following consideration of the three quotations received, it was proposed by Cllr Fox, seconded by Cllr Milner and **RESOLVED** to appoint Hillside Business as the Council's new internal auditor for 2024/25.

(b) **2023/24 Year End External Audit** – Council noted the Year End external audit report from PKF Littlejohn. The notice of conclusion of audit would be uploaded onto the website.

(c) **Payments** – It was proposed by Cllr Fox, seconded by Cllr Ingleby-MacKenzie and **RESOLVED** to approve the following payments:

Supplier	Reason	Net	VAT	Total
Unity Trust Bank	Service Charge	£6.00	£0.00	£6.00
Context Planning	Planning Advice	£3,000.00	£600.00	£3,600.00
Paul Russell	Expenses Feb 25	£67.40	£0.00	£67.40
Paul Russell	Salary Feb 25	£551.25	£0.00	£551.25
HMRC Cumbernauld	PAYE Feb 25	£137.60	£0.00	£137.60

Beckington Memorial Hall	Room Hire (3/12/24)	£18.00	£0.00	£18.00
Beckington Memorial Hall	Room Hire (5/11/24)	£20.00	£0.00	£20.00
Beckington Memorial Hall	Room Hire (27/01/25)	£4.00	£0.00	£4.00
Beckington Memorial Hall	Room Hire (14/01/25)	£28.00	£0.00	£28.00
Beckington Memorial Hall	Room Hire (2025)	£204.00	£0.00	£204.00
PKF Littlejohn	Audit	£315.00	£63.00	£378.00
		£4,351.25	£663.00	£5,014.25

142. NEXT MEETING

Council noted that the next scheduled meeting of Beckington Parish Council would be held on Tuesday 11th March 2025 commencing at 6:45pm.

There being no other business the Chair thanked Members for attending and closed the meeting at 9:18pm.

CHAIR:

DATE: